



CAREERS EDUCATION AND GUIDANCE

Introduction

Cumberland School Specialist Sports and Applied Learning College is committed to providing a planned Careers Education and Guidance (CEG) programme for all pupils in Years 7-11 in partnership with the Careers Service.

CEG is central to Cumberland's overall aim of raising achievement for all pupils. A young person's career is their pathway through learning and work. All young people, regardless of their race, sex or academic abilities need a planned programme of activities to help them make decisions and plan their careers, both in school and after they leave. The 1997 Education Act and extension places a duty on the school to give all pupils in Years 7-11 access to careers education and impartial information, advice and guidance. Cumberland School Specialist Sports and Applied Learning College endeavours to follow the guidance in the National Framework for CEG 11-19 in England, the National Curriculum programmes of study for PSHE and Citizenship and the QCA guidance on Work Related Learning for All at Key Stage 4. CEG supports the five elements of Every Child Matters on which the Whole School Development Plan is based.

CEG at Cumberland School Specialist Sports and Applied Learning College aims to help pupils develop a positive self-image, increase self-confidence and raise personal aspirations. The school strives to provide appropriate guidance, up to date information and a range of opportunities to support pupils development at key points throughout their education. The CEG programme aims to prepare pupils for the ever changing opportunities, responsibilities and experiences of adult life and equips them with the skills to manage the choices, changes and transitions ahead of them.

This policy was developed and will be reviewed annually through discussions between all stakeholders. It is underpinned by the school's policies for Teaching and Learning; Assessment, Recording and Reporting; Personal Development Education (PDE) and Citizenship; Enterprise and Work Related Learning; Equal Opportunities; Health and Safety and Special Educational Needs

Objectives

Pupils Needs

The CEG programme is designed to meet the needs of all pupils at Cumberland School Specialist Sports and Applied Learning College. The programme ensures progression through activities that are appropriate to pupils' stages of career learning, planning and development. The CEG programme plays a key role in reducing the number of school leavers who are NEET.

Entitlement

Pupils are entitled to careers education and guidance that is impartial and confidential. The programme aims to promote equality of opportunity for all pupils.

Management

Careers education and guidance is managed by a CEG Coordinator. They are responsible to an Assistant Head. The CEG Coordinator liaises closely with the Careers Service Personal Advisor.

Staffing

All teaching staff are expected to contribute to the CEG programme through their roles as tutors, PDE teachers and subject teachers. Other non-teaching staff such as Teaching Assistants, Learning Mentors and the Library Manager also contribute to the programme.

The CEG programme is planned, monitored and evaluated by the CEG Coordinator in

consultation with the Careers Service personal advisor.

Careers education is delivered by tutors as part of the PDE programme in Key Stage 3. The Careers Service personal advisor provides specialist careers guidance to targeted individual pupils and groups. Extra-curricular activities such as BOSS Days, Enterprise Days and mock interviews make a valuable contribution to pupil's careers education. Careers information is available in an identified area of the Library, which is maintained by the Library Manager.

Curriculum

The CEG programme includes careers education lessons, careers guidance activities and work related learning and enterprise activities, including a two week work experience for all pupils in Key Stage 4. The school liaises closely with FE and HE providers and pupils participate in a number of Aimhigher activities.

Assessment

Career learning outcomes have been identified and are assessed and reported on for all pupils in Years 7-11.

Partnerships

An annual Partnership Agreement is negotiated between the school and the Careers Service identifying the contributions to the programme that each will make. The school also works closely with Newham Education Business Partnership and several local business partners to support the CEG programme.

Resources

Funding for CEG is provided through capitation.

Staff Development

Staff training needs for planning and delivering the careers programme will be identified in the staff development plan in the Partnership Agreement with the Careers Service, and activities will be planned to meet them.

Monitoring, Review and Evaluation

Delivery of the careers programme is monitored as part of the whole school lesson monitoring process. The Partnership Agreement with the Careers Service is reviewed termly. The CEG programme is reviewed annually by the CEG Coordinator and the PA using Investor in Careers quality standards to identify desirable improvements.